



*Senior Officials Workshop
for All Hazards Preparedness
MGT-312*



**Texas Engineering Extension Service (TEEX)
National Emergency Response & Rescue Training Center (NERRTC)
Texas A&M University System**

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Senior Officials Workshop for All Hazards Preparedness MGT-312

Training Level

Executive

Venue

This workshop is typically delivered at a time and place determined by the requesting jurisdiction. Each workshop, including site and curriculum delivery costs, is fully funded by a training grant provided by DHS, Office of Grants and Training (G&T).

Course Length

1 Day (6 hours)

Overview

The Senior Officials Workshop is for local-jurisdiction elected and appointed senior officials. Its purpose is to provide a forum to discuss strategic- and executive-level issues related to disaster preparedness, share proven strategies and best practices, and enhance coordination among officials responsible for emergency response to a disaster.

Workshop Topics

Major discussion threads include:

- Roles and responsibilities and preparedness challenges
- Domestic preparedness resources and how to leverage them for your community
- Homeland Security Strategic Planning as it relates to risk and needs assessment and the Emergency Operations Plan (EOP) for your jurisdiction
- Executive-level incident response and recovery considerations, including medical/public health, situational appraisal, incident management (ICS), mutual aid agreements, media relations, recovery and restoration processes, Federal assistance, and business/economic recovery

Participants receive an Executive Handbook outlining the Emergency Management framework (protection, preparedness, response, and recovery phases) as well as other key senior-level issues and discussions topics. The handbook contains essential “desktop” resources including:

- The Quick Reference Guide to the National Response Plan (NRP)
- The Terrorism Incident Annex to the NRP

- An overview of the current DHS State Homeland Security Assessment and Strategy (SHSAS) process for obtaining equipment, training, exercises, and technical assistance as well as other Federal WMD preparedness assistance programs
- Descriptions of appropriate Federal-level training courses available to community emergency responders and mayor’s incident management team
- A synopsis of Federal operational response capabilities
- The American Bar Association (ABA) Checklist for State and Local Attorneys

Participants

This workshop is intended for an audience of elected and appointed senior officials from a local jurisdiction, but may also include executives from other community entities, both public and private, that are likely to be involved in a disaster response. These include:

- Directors of local response agencies
- Chiefs of departments: fire, law, EMS, HazMat, public works, water, public health, health care, emergency management, governmental administrative disciplines/services
- Public Information Officers
- Resident Federal agency representatives (FBI, BATF, Secret Service, FEMA, TSA)
- CEOs of hospitals, college and university representatives, school district superintendents
- Airport and port facility managers
- DoD installation commanders and representatives
- Stadium and sports facility managers and directors of security

Class Size

Maximum of 25 participants

Point of Contact

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